

Frequently Asked Questions

**Contact the criminal
and litigation team:**

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or call us on
03 5562 1044

Criminal Law and Litigation

How much will this cost me?

We aim to provide you with an estimate of costs based on how complex your matter may be. However this figure may change throughout the matter, we aim to keep you updated on any change in costs every step of the way.

Can I do anything to keep costs down?

You should write down any questions or comments you have and bring them to your appointment with us rather than emailing or contacting us as you think of them. This will save you money as each phone call and email will be charged for. We will keep you informed of the progress of your matter.

How long will it take to finalise my matter?

Each matter has different complexities, therefore we cannot provide an exact time frame for your matter to be finalised. We will know a rough estimate determined on a matter to matter basis.

What do I do if I receive documents?

Should you receive any documentation from the Court, VCAT another Law firm or any other relevant documentation you should ensure we get a copy as soon as possible. We generally need documentation before your first appointment and as soon as possible as some matters are time sensitive or have time limitations.

Criminal Law and Litigation

What can I expect from my lawyer?

We will be courteous and polite.

We will act in your best interest.

We will always seek your approval before sending any correspondence to your previous partner or their legal representative.

Please check your emails and respond to us once you have had the opportunity to thoroughly review our correspondence.

If you phone the office and your lawyer is not available to speak with you, our assistant may be able to take a brief message from you or arrange an appointment.

What will my lawyer expect from me?

Be courteous and polite at all times.

You will be asked to gather disclosure documents particularly in the early stages of your matter, where possible we ask that you provide these documents in PDF form and in a chronological order.

We note that the Notes app on iPhones has capability to scan documents.

Be available for court events unless we tell you otherwise.

When we will stop acting for you:

In most cases we will continue to act for you until your matter is finalised.

In some cases we may stop acting for you before the matter is finalised where:

- a conflict arises where we cannot act in your best interest
- you do not provide us with instructions when we require them
- you do not accept our advice
- you ask us to act in a way that would be unethical or illegal
- you do not pay our accounts within the time specified

We will notify you immediately if we cease to act for you.